

Job Description

Young Person's Lead Worker

Job title:	Young Persons Lead Worker (incorporating Young Persons Counsellor)
Reporting to:	Service Manager
Responsible for	Young Person's Worker
Salary:	£26,000 (Initially for three years, then subject to funding)
Hours:	37.5 hours per week
Holidays:	25 days statutory entitlement (including 8 bank holidays)

Young Person's Worker's Main Duties & Responsibilities

- To support the aims, values and working principles of SARAC and to work in alignment with SARAC's policies and procedure.
- To take all possible steps to ensure the safety and confidentiality of the service users, staff and volunteers at SARAC and abide by Data Protection Policy and Procedure.
- To adhere to the British Association of Counselling and Psychotherapy ethical framework.
- To offer a professional one to one trauma-informed counselling and emotional support service to young people referred to SARAC presenting as victims of sexual abuse.
- To project manage the Young Person's project ensuring that prescribed outcomes are delivered, and funding spent appropriately.
- To ensure the accurate monitoring of beneficiaries and spend as set out for the project.
- To collect, maintain, analyse, and report on quantitative and qualitative data for the Young Person's project.
- To contribute to the development and delivery of additional services for young person's aged 11-18 as identified through feedback and evaluations of the service by service users.
- To support and supervise the Young Person's Worker to ensure the effective delivery of a service for young people.
- To raise the profile of SARAC and knowledge of the services to the wider community.
- To assist in delivery of training to a variety of audiences.
- To assist in the preparation of training materials.
- To undertake service user centred referrals, risk assessments and care plans to ensure service users receive bespoke, timely and flexible support.

- To work collaboratively with young people and/or appropriate agencies to help identify, understand, resolve or manage issues which are negatively impacting the service users mental health.
- To support SARAC service users via digital and face to face sessions and manage case load effectively.
- To assess risk of harm to service users/self/others and to take action as appropriate in relation to safeguarding of children and vulnerable adults.
- Undertake counselling supervision as directed by SARAC.
- To undertake SARAC training as and when required and maintain continuous personal development that will benefit the service.
- To attend all related meetings or case conferences, SARAC's Annual General Meetings and others as required including external multi-agency networking events.
- To undertake other tasks within the spirit of the job as deemed appropriate by the Service Manager.

Young Person's Lead Worker - Person Specification

Criteria	Essential	Desirable
Relevant counselling qualification at diploma level or above	✓	
Membership of BACP or working towards membership of BACP or other relevant professional body	✓	
Post qualification or training in working with trauma and /or victims of sexual violence		✓
Knowledge and experience in working with young people 11 to 18 years	✓	
Minimum of two years' experience working as a counsellor.		✓
Experience/knowledge of working with child survivors of sexual abuse		✓
Ability to demonstrate a high degree of professionalism in the face of highly emotive/distressing problems	✓	
Experience of supervising staff		✓
Understanding of anti-discriminatory working principles and practices and of the importance of an ethos of diversity.	✓	
Willingness to undertake SARAC training both initially and ongoing	✓	

Experience of Children's Safeguarding processes and procedures	✓	
Experience of Adult Safeguarding processes and procedures		✓
Commitment to on-going professional learning and development	✓	
Experience in networking with a wide range of individuals and organisations	✓	
Excellent verbal and written communication skills	✓	
Excellent presentation skills	✓	
Experienced in writing reports and producing statistical data for funders and others	✓	
Ability to adhere to organisational policies and practices	✓	
Experience of working within a funded project framework.	✓	
Ability to organise and prioritise own work and work to deadlines	✓	
Knowledge of adult and child safeguarding issues legislation and best practice.	✓	
Have a flexible approach to working hours including occasional evening and weekend work	✓	
Possess a full driving licence and use of own vehicle	✓	